

# BASED PILOT BRIEFING



## 8-10 JUNE 2023

### Introduction

This document contains essential information for all Sywell resident aircraft that wish to fly during the Aero Expo Event. These procedures **MUST** be adhered to in order to create a safe and orderly flow of traffic. It should be read in full, alongside a full NOTAM and AIC M 026/2023 which details a Restriction of Flying Regulation that will be in place.

Please note that in order to comply with the requirements of the RA(t), all based movements must be in receipt of a confirmed approved arrival slot and allocated radio callsign from Sywell Tower as detailed below. (National Police Air Service or Helicopter Emergency Services are exempt from the requirements of the RA(t))

### Event Summary

- Event Date/Times: 8<sup>th</sup>, 9<sup>th</sup> and 10<sup>th</sup> June: 0700-1700 UTC (0800-1800 BST)
- The Aerodrome will not be available to aircraft requiring a Licensed AD during this event.

### Closures and Restrictions

- Only Runway 03L/21R (Hard ) and 03R/21L (Grass) will be available.
- No circuits are to be flown during the event period.
- No first solo flights are permitted. Any solo flying training must have obtained a full brief from the Flying School CFI to ensure suitable competence for the planned flight and adherence to procedures. Sywell Tower must be notified if a flight is operated by a solo student.
- Departures – These are permitted anytime during the event period (no slot required), however it is suggested that the period from 0930-1400 (local) is avoided due to intensity of arrivals as a significant delay may be expected at the hold.
- Arrivals – All aircraft arrivals must obtain an approved slot and allocated radio callsign from Sywell Tower prior to flight, and must comply with the Aero Expo joining procedure to enter the RA(t). Failure to do so may result in regulatory action.
- During the event, there will be significant helicopter limitations. No access to avgas is available. Based helicopters wishing to operate should contact the Tower. Operations to/from Sloane may only take place with approval, prior to 0900 or after 1700 (local).
- Helicopters may operate into/out of Skytech via HeliWest, remaining not above 500ft agl remaining clear of the fixed winged joining procedure.
- All helicopter arrivals must obtain an approved slot from Sywell Tower prior to flight.

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## Procedures for Based Aircraft

- Email the tower – [tower@sywellaerodrome.co.uk](mailto:tower@sywellaerodrome.co.uk) and provide the following information;
  - Aircraft Reg / Type
  - Date/Time of Departure
  - Nature of flight (eg local, destination)
  - Requested return arrival time
  - Persons on Board
  - PIC Name
  - Contact Email/Phone

Upon receipt, the tower will review the request. A limited number of arrival slots is available. The tower will attempt to allocate a slot time closest to the requested time. The slot time provided is the time of arrival at the Pitsford Hold.

The tower will issue a specific callsign to be used for the flight. This provides assurance that the flight has the required approval to enter the RA(t).

Confirmation of the approval will be emailed by return.

The tower will monitor emails for movement/arrival requests throughout the event. Please provide as much notice of the requested movement to allow time for the approval to be reviewed and issued.

Please only telephone the tower if urgent as there may be a delay answering your call.

Prior to Flight, please ensure you read and comply with the Pilot Briefing document for your departure and arrival. A copy of the brief will be provided with your slot approval.